

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, MAY 9, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

County Administrator re Various Issues.

Intergovernmental Agreement - County Administrator Hank Solowiej informed the Board that the last two Intergovernmental Agreements for Huron and Berlin Townships are going through the meeting today.

Deputy Sheriff Union Contract - The first collective bargaining unit contract has been approved by the Union and Erie County Deputy Sheriffs. This contract will be retroactive to January 2024 and continue through 2026. The agreement agrees to give all Deputy Sheriffs' a \$3.00 base rate increase, with a 3% raise the first year; and a 3% raise the second and third year of the contract. The Sheriff's Office has budgeted for these increases and there will be no dire affects to the General Fund.

County Administrator Hank Solowiej would like to wish all Mothers a Happy Mother's Day.

Travel Request Form - County Auditor Rick Jeffrey and GIS Manager Mark Wroblewski were present. Mr. Jeffrey stated that Mark has an opportunity to attend an important GIS training in San Diego, California. Mr. Wroblewski has agreed to pay for his sleeping accommodations and his food. Mark would only need his flight covered, which will be between \$800 and \$1,000. Mr. Wroblewski has spoken with the GIS Advisory Board, and they have agreed to use GIS funds to pay for his flight. Mark stated that he presented this opportunity to the GIS Board and they believe it would be beneficial for him to travel for this training. Mark stated that he, not only provides services to the County, but there are 26 other entities that he provides services to. There are 200 users use the GIS system including 9-1-1, Metroparks, Cities and Townships in Erie County to name a few. Mark stated the company offering this training is the worlds' leader in GIS software and with the State switching to a different platform, Mark and Mr. Jeffrey believe this is a very educational training for him to attend.

Mr. Old stated our travel policy clearly states that there is no out of state travel. In the past, there have been several out of state requests from other employees that have been denied. Mr. Old states that he understands the value of the training, but our policy states no out-of-state travel and if the Commissioners are going to consider approving this request, then the county would need to update the travel policy.

Mr. Wroblewski stated there will be no cost to the Commissioners for this training and it will be a one-time opportunity to connect with this exclusive company. He mentioned that it is important that the County keep moving forward with GIS upgrades. He reminded the Board that the GIS Advisory Board is willing to fund his flight.

Mr. Shoffner agrees with Mr. Old regarding following the travel policy. Mr. Shoffner suggests updating the policy so that out-of-state travel could be on a case-by-case basis.

Mr. Shenigo stated he is not in favor of employees traveling out of state for training, however he believes this training would be very valuable for Mark to attend and bring beneficial knowledge back to Erie County. Mr. Shenigo noted this is not a traditional travel request and asked Hank what the policy actually states. Hank noted that it does state no county employee may travel out of state travel without the Board's approval. Mr. Old stated the Commissioners have approved requests for out of state travel but there was no cost to the taxpayers. The Commissioners agree to approve Mark Wroblewski's travel form at no cost to the taxpayers.

County Engineer letter to Oxford Township - Mr. Old was given a letter that County Engineer Jack Farschman sent to Oxford Township. Mr. Old read the letter into the record. Mr. Farschman noted in the letter that, because the Commissioners are no longer approving the tar and chip program for county roads, it is increasing the cost of tar and chip to the Townships, due to a lack of bulk purchasing. In response, Mr. Old stated that he is not an Engineer, and he is taking Mr. Farschman's numbers at face value. Mr. Old's desire is to get the maximum amount of roads improved throughout Erie County. Since Mr. Farschman is stating the costs are increasing due to the fact that Erie County is no longer tar and chipping county roads, he feels that the County should make up the additional costs that Mr. Farschman pointed out.

Therefore, Mr. Old made a motion to **authorize payment in the amount of \$60,000 to offset the increase in the cost of tar and chip to the Townships out of Mr. Farschman's budget** to supplement the cost for the roads the Township would like tar and chipped. Mr. Old thanked Mr. Farschman for pointing out the cost increases over the previous years and believes this will make a large difference in improving the roads in those Townships.

Mr. Shenigo believes that we need get more detail on how Mr. Farschman came up with the \$60,000. Mr. Old stated that no one on this Board is an Engineer and reiterated that the Board should take Mr. Farschman's numbers at face value. Mr. Shenigo and Mr. Shoffner do not feel comfortable approving the motion at this time and Mr. Shenigo asked Mr. Old if he would delay his motion for one week while the Board investigates these numbers.

Mr. Old thought that was a reasonable suggestion and agreed to withdraw his motion for one week.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC, located at 1700 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007** for installment payments for water tap services; Roll Call: All Aye (#24-155)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC, located at 1700 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007** for installment payments for sewer tap services; Roll Call: All Aye (#24-156)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC, located at 1800 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007** for installment payments for sewer tap services; Roll Call: All Aye (#24-157)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC, located at 1800 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007** for installment payments for water tap services; Roll Call: All Aye (#24-158)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#24-159)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#24-160)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-161)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing the County Auditor to make payment to Mrs. Anne Massey**; Roll Call: All Aye (#24-162 - Lakecrest TIF Bond Retirement Fund)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund: Planning Department; Metropolitan Planning Organization Fund; Workforce innovative & Opportunity Act Fund; and Pubic Assistance Fund; Roll Call: All Aye (#24-163)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to **make payment to the Erie County Treasurer**; Roll Call: All Aye (#24-164 - Burdette Ditch Improvements Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Erie County Sewer Fund; and Bay View Sewer Revenue Bond Payment Fund; Roll call: All Aye (#24-165)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and budget modifications** re General Operating Fund: Board of Elections; Workforce Innovative & Opportunity Act Fund; Step Grant Sheriff Fund; IDEP - Grant Sheriff Fund; Special Docket Subsidy Grant - Tone Fund; Compensated Reserve Fund; Care Facility Operations Fund; and General OPS - FCFC Fund; Roll Call: All Aye (#24-166)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an Intergovernmental Agreement with **Berlin Township Trustees**; Roll Call: All Aye (#24-167 - Thorpe Road and Frailey Road intersection improvements - \$115,420.68)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an Intergovernmental Agreement with **Huron Township Trustees**; Roll Call: All Aye (#24-168 - road replacement on Kalahari Drive and connecting access roads, Hilltop Drive, Country Club Drive and reclamite for Huron Green Subdivision and Eagle Crest Subdivision - \$111,111.11)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution approving the agreement between the **Erie County Sheriff and the Ohio Patrolmen's Benevolent Association, Deputy Sheriffs**; Roll Call: All Aye (#24-169)

Board approves payment of Pay Estimate No. 5 to **American Structurepoint, Inc.** in the amount of \$21,484.20 re professional services for Mason Road Bridge MI-212 for County Engineer's Office.

Board approves **authorization for cash disbursement form** for Public Defender's office.

Board approves Travel Request Form for **Mark Wroblewski**, Auditor's Office, attending ESRI User Conference in San Diego, California, on 7/15 - 7/19/24 at no cost.

Board approves Travel Request Form for **Kevin Cannon**, Regional Planning, attending Ohio EV Infrastructure Planning Workshop in Columbus, Ohio, on 6/10/24 at no cost.

Board approves Equipment Outlay and Request Form for **The Meadows at Osborn Park** re two UniMac gas dryers in the amount of \$13,220.00.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Vincenzo King**, full-time STNA, termination during probation period effective 5/1/24; **Angela Williams**, full-time STNA, termination during probation period effective 4/30/24; **Jacques White**, from full-time STNA to Interim full-time Activities Director effective 5/3/24.

Board approves Personnel Action Forms for **ECDJFS** re **Sarah Gawronski**, Social Service Worker 3, employment effective 5/28/24; **Jordan Holt**, Social Service Worker 3, employment effective 5/28/24; **Shayla Williams**, Investigator 2, longevity increase effective 6/1/24; **Becky Smith**, from Investigator 2 to Case Manager/Investigator Supervisor 1 effective 5/13/24.

Board approves Request for Recruitment for **ECDJFS** re **Investigator 2**.

Received letter from Judge Tygh Tone **requesting separation pay from the Compensated Reserve Fund** in the amount of \$1,538.44 for Michael Frank who retired from Adult Probation Department effective 3/29/24. Board approves request.

Received cover letter and copy of **Jail Meal and Turn Key Report** for April 2024 from Sheriff Sigsworth, per O.R.C. 311.20.

On motion of Mr. Old and second of Mr. Shenigo, Board **adjourns**; Roll Call: All Aye

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